

CITY OF DONCASTER COUNCIL
CAMPING & TOURING SITE LICENCE CONDITIONS

Permitted Structures

No structures other than tents or other movable dwellings including vans shall be erected or retained on the site without the consent in writing of the licensing Authority.

Site Boundary

The boundaries of the site shall be clearly marked by a man made or natural feature and the site owner shall give the local authority an up to date layout of the site on application for a licence, when there is a material change to the boundaries or layout or if requested by the local authority. The plan must show all relevant structures, features and facilities on the site.

Access, Roads, Gateways and Footpaths

- i. Roads, gateways and footpaths shall be provided if a risk assessment by the site operator shows the site to be difficult or dangerous to negotiate in wet weather.
- ii. Where provided, roads shall be suitably lit at night as necessary, taking into account the needs and characteristics of a particular site.
- iii. Where provided, vehicle gateways shall:
 - (a) Be a minimum of 3.1 metres wide.
 - (b) Have a minimum height clearance of 3.7metres.
- iv. Where roads, footpaths and paving are provided, there shall be adequate surface water drainage.

Maintenance

- i. All equipment and facilities serving the site shall at all times be maintained in an appropriate state of repair, cleanliness and in satisfactory order including the protection of water services against frost.
- ii. Every road, communal footpath and pavement on the site shall be maintained in a good condition; good repair and clear of rubbish.
- iii. Grass and vegetation shall be cut and removed at frequent and regular intervals.
- iv. Trees within the site shall (subject to necessary consents) be maintained.
- v. Any cuttings, litter or waste shall be removed from the immediate surrounds of a pitch.

Density and Spacing

- i. Site density should not exceed 75 pitches per hectare (30 pitches per acre) unless planning permission dictates otherwise. This is calculated on the basis of useable area rather than the total site area (i.e. excluding crags, lakes, roads, communal services etc),

- ii. Every unit shall not be less than 6 metres from any other unit in separate family occupation and not less than 3 metres shall be permitted between units in any circumstances. Where there is more than one tent on a pitch, each tent shall be no closer than 2 metres from any other tent in the group (as measured from the closest point of the fabric of the tent, including an awning or other structure).
- iii. Vehicles and other ancillary equipment should be permitted within the 6 metres space between units in separate family occupation but, in order to restrict the spread of fire, there should always be 3 metres clear space within the 6 metre separation.
- iv. Tent pitches shall be located on the site in the positions indicated by a numbered rectangle on an approved site plan to be displayed on the notice board (see section 15).
- v. Each separate pitch area shall display a marker post conspicuously marked with the same identification as that which is illustrated at the standing on the approved plan and so placed as to be clearly visible at all times.
- vi. Tents shall be pitched at the marked positions only

Parking

Parking shall be adequate for both campers and visitors. Parking shall be located so as not to obstruct carriageways, access ways or footpaths. Vehicles should be parked separate from the tented areas but if parked within the area of the pitches they must comply with the spacing requirements above.

Water Supply

- i. The site shall be provided with an adequate water supply complying with the appropriate water supply regulations at the time of installation and shall be upgraded as required by new regulations.
- ii. All new water supplies, repairs and improvements shall comply with current legislation, regulations and relevant British or European Standards. Work on water supplies and installations shall be carried out only by persons who are qualified in the particular type of work being undertaken in accordance with current legislation and British or European Standards.

Drinking Water

- i. Water standpipes with an adequate supply of potable water shall be situated not more than 90 metres from any tent pitch.
- ii. All water standpipes shall discharge over a trapped gully surrounded by an adequate concrete apron and connected to an approved waste water disposal system.

Waste Water Disposal

A trapped gully, with a grease trap, and connected to an approved waste water disposal system, shall be provided within 90 metres of every unit pitch for the purpose of the disposal of waste water.

Sanitation and Washing Facilities

- i. For sites with up to 120 pitches there shall be 2 WCs for women, 1 WC and 1 urinal for men, per 30 pitches or part thereof.

- ii. There shall be 2 wash hand basins for women and 2 for men per 30 pitches or part thereof and shall be provided with a constant supply of hot and cold water sited adjacent to the toilets.
- iii. For sites with more than 120 pitches, the provision for toilets and wash hand basins may be varied with the agreement of the Council.
- iv. Where the provision of WCs is not feasible chemical closets shall be provided on the following scales:
 - (i) Men: 2 chemical closets per 15 (or part thereof) pitches
 - (ii) Women: 2 chemical closets per 15 (or part thereof) pitches
- v. Properly designed chemical closet disposal points shall be provided at each toilet block, together with an adequate supply of water for cleansing the containers.
- vi. Showers with hot and cold water or water at a suitably controlled temperature shall be provided on a scale of 2 showers for men and 2 showers for women per 60 pitches.
- vii. Laundry facilities shall be provided with one deep sink per 30 tents, supplied with running hot and cold water, unless adequate laundry machinery is provided.
- viii. Particular consideration should be given to the needs of the disabled in the provision made for water points, toilets, washing points and showers.

Foul Drainage

Foul drainage shall be discharged to either a public sewer, private sewer, septic tank or cesspool.

Electrics

- i. Where there is an electrical installation to pitches these must be installed to the appropriate regulations at the time of installation.
- ii. Work on the electrical installation shall only be carried out by competent persons with the appropriate qualifications.
- iii. The electrical installation shall be inspected periodically under the IEE Wiring Regulations every year or such longer period (not exceeding 3 years) as is considered appropriate by the inspecting engineer. When an installation is inspected it shall be judged against the current regulations.
- iv. The inspector shall within 1 month of such an inspection, issue an inspection certificate in the form prescribed in the IEE Wiring Regulations which shall be retained and by the site operator and displayed on the site notice board (see paragraph 14). The cost of the inspection and report shall be met by the license holder or site operator.
- v. If the inspection reveals that an installation no longer complies with the regulations extant at the time it was first installed, any deficiencies shall be rectified. Any major alterations and extensions to an installation and all parts of the existing installation affected by them shall comply with the latest version of the IEE Wiring Regulations.

- vi. There shall be no overhead electrical cables on site.

Ensure Compliance with the Regulatory Reform (Fire Safety) Order 2005

- i. Undertake a suitable and sufficient Fire Risk Assessment of the site and act on significant findings.
- ii. Make available the latest version of the fire risk assessment for inspection by residents and when demanded, a copy of the risk assessment shall be made available to the local authority.
- iii. Emergency vehicles should be able to secure access at all times to within 90 metres of any unit on the site.

Refuse Disposal

Adequate arrangements for the storage of refuse in suitable containers and subsequent disposal shall be made to the satisfaction of the Licensing Authority.

General storage

Services, amenities, other buildings and structures on the site, play or other equipment, telephones if provided, and the site itself shall be maintained in good repair, in good order in a clean, safe, sanitary, tidy condition and free from accumulations at all times.

Supply and storage of gas

Arrangements for the storage of liquefied petroleum gas (LPG) on the site should be in accordance with the current national code of practice and regulations.

Recreation space

On sites where it is practical to do so, suitable space equivalent to about one tenth of the total site area shall be allocated for recreational purposes.

Notices

The following signs/notices must be displayed in a conspicuous place:

- i. The name of the site in a prominent position at the entrances to the site.
- ii. Notices should be displayed prominently on the site indicating the action to be taken in the event of an emergency and show where the Police, Fire Brigade, Ambulance and local Doctors can be contacted, and the location of the nearest public telephone. Where practicable a telephone should be provided on the site and the full address of the site should be displayed near the telephone.
- iii. A copy of the site licence and licence conditions, or the front page of the licence and details of where the full licence conditions can be viewed and between which times.
- iv. A site plan showing pitches, fire points, water points and facilities.